

STEVENTON ANNUAL PARISH MEETING - MINUTES

Monday 19th April 2018, at 8pm in Steventon Village Hall.

Contact: Rosina Forde, steventonpc@hotmail.com

1. Present:

Parish Councillors Present: Peter Lees, Tony Carter, Harriet Aldridge, Mike Everton-Browne, Rosina Forde.

Guest Speakers: County Cllr Anna McNair Scott, Borough Cllr Ian Tilbury, PCSO Emma Page, Tim Sennitt, Tamsin Raymond, Marilyn Wright, Christine Smith, John Smith, Rachel Palmer, Anita Bown.

Members of the Public Present: There were nineteen people attending in addition to those listed above.

Apologies For Absence: Lisa Atkinson. Simon Atkinson.

2. Approval of Minutes and Matters Arising:

Minutes of previous Annual Parish Meeting held on 24th April 2017 had already been signed.

Minutes of the last Parish Council Ordinary Meeting held on 29th January 2018 were approved and signed.

There were no matters arising.

3. Current Financial Picture and Annual Crime Report for Steventon – PCSO Emma Page:

A copy of the reports are attached as Appendix A.

4. County Councillor's Report – Cllr Anna McNair Scott

A copy of the report is attached as Appendix B.

5. Borough Councillor's Report – Cllr Ian Tilbury

A copy of the report is attached as Appendix C.

Postscript

Subsequent to this meeting the Chairman of the Parish Council was contacted by Mike Pearson, the manager of Popham Airfield, in relation to the matters raised in the meeting. Mr Pearson then sent an open letter to the Chairman, which the Parish Council circulated to parishioners.

A copy of this letter is attached as Appendix D.

6. Parish Council Chairman's Report – Peter Lees

A copy of the report is attached as Appendix E.

7. Parish Council Financial Report – Harriet Aldridge

A copy of the report is attached as Appendix F.

8. How the new Data Protection Laws will affect Steventon – Tim Sennitt

A copy of the report is attached as Appendix G.

9. Parish Hall Committee Report – Tamsin Raymond

A copy of the report is attached as Appendix H.

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10. Steventon Players – Marilyn Wright

A copy of the report is attached as Appendix I.

11. Steventon’s Social Scene – Christine Smith

A copy of the report is attached as Appendix J.

12. Steventon’s Footpath Warden’s Report – John Smith

A copy of the report is attached as Appendix K.

13. Defibrillator Q & A – Rachel Palmer, Harriet Aldridge, Anita Bown

A Summary of the session is attached as Appendix L.

14. Meeting open to the public.

Questions were asked during or at the end of each session and there were no additional questions from the public at the end of the meeting.

Signed:, **Chairman**

Date:

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APPENDIX A

Current Financial Picture and Annual Crime Report for Steventon – PCSO Emma Page



Current Financial Picture and Resources

The force had to find £80m of savings from its budget by April 2015, which it did by designing and implementing a new policing model.

Hampshire Constabulary's policing model still remained based around neighbourhood policing.

The rural team did not lose any establishment as we changed to this new model. The team based at Tadley still have two sergeants, six PCs and an establishment of 10 PCSOs. However, we are currently 3 PCSOs short and there is no PCSO recruitment at this time.

We are supported by 24 hours a day response teams, CID and custody based in Basingstoke; the Roads Policing Unit based in Whitchurch; and other specialist police teams that will assist with serious incidents or pre-planned operations. We also work very closely with the Safer North Hampshire Community Safety Team. There are also two Country Watch PCs and based at Tadley.

Further budget cuts are now required - overall, we need to save £21m by 2021. We have already found 40 per cent of the savings we need to in 2018/19 from non-staff costs.

The £12 increase in local council tax is so important because, as you will know, the force is underfunded massively compared with others.

If we did not receive this increase in local funding we would have had to cut our teams even further. The headlines would not just be about cutting some of the specialist teams, they would be about reducing a range of other policing services as well.

At present – Neighbourhood Teams have not been cut but we are waiting to see what further budget cuts are on the horizon in 2019/2020.

Communications and Intelligence

Many of you will have already receive regular contact from your local officers. The team also use 'Hampshire Alerts' which is a very quick method of circulating messages relevant to local communities including NHW schemes. If you are not already registered on this system online I would encourage you to do so if possible -

<https://www.hampshirealert.co.uk/>

Please also make note of our team email address - Basingstoke.Rural.Police@hampshire.pnn.police.uk

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One of the challenges of today remains the gathering of rural intelligence. A new free mobile phone app is available called Self Evident. It is really good and very easy. The app report is submitted to the police's postmaster mailbox, which is monitored 24/7 in 'slow time'. Call handlers are happy to accept this as a way of reporting incidents, but not for emergencies.

Please report any suspicious activity to us – every report is read locally and if there are any potential links to crime or other intelligence then further enquiries do take place.

Steventon Annual Crime Review (01/04/2017 – 31/03/2018)

Please note that Steventon is grouped with Overton and Laverstoke on our systems so I've done my best to separate it. If you are aware of something that I haven't mentioned then I do apologise.

Current Neighbourhood Priorities are:

- Burglary
- Traffic related incidents
- Theft
- Criminal Damage
- Anti-Social Behaviour

Dwelling Burglary (1)

Steventon House (Dec 17) – entry was forced into an outbuilding and a number of high value tools and machinery were stolen.

Criminal Damage (1)

Warren House (Oct 17) – damage occurred to fields and crops within Warren Farm.

Theft (1)

Horse-ology Ltd (Sept 17) – a hose reel was stolen from the premises.

Tampering with a motor vehicle (1)

Wheatley Close (Nov 17) – minor damage was sustained to a vehicle whilst parked on the driveway.

Self Evident

A new way to report incidents via an App. The report is submitted to the Postmaster Mailbox which is monitored 24/7 in 'slow time'. This should not be used in an emergency. There is a short video on You Tube promoting it - <https://youtu.be/vC5srDRqP6Q>

Immobilise

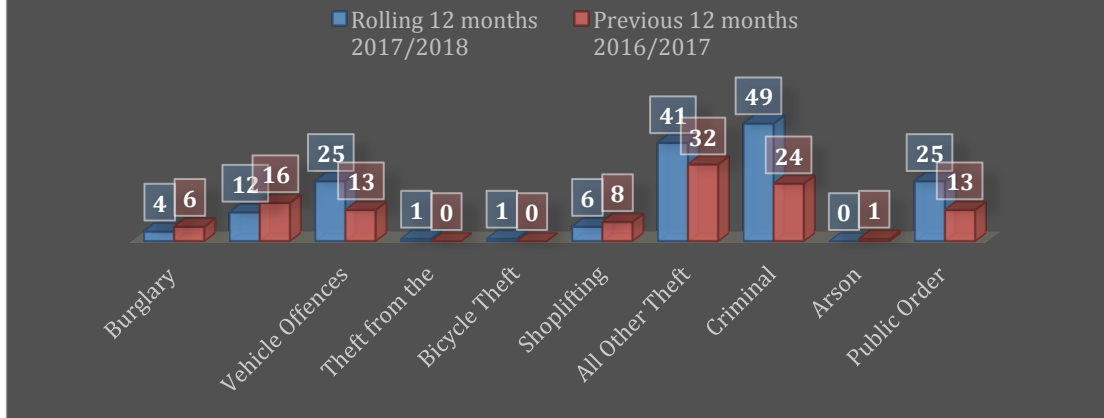
Register your valuables to help reduce property crime and improve the chances of getting them back in the event of theft or loss. Further information can be found at:

www.immobilise.com

Hampshire Alert

If you live or work in Hampshire or the Isle of Wight, you are invited to register now to become a recipient of messages of information, crime alerts and witness appeals local to the area in which you live or work in a way that suits your needs and lifestyle by email, text or telephone. Further information can be found at: www.hampshirealert.co.uk

CRIME TREE COMPARISON (ROLLING 12 MTHS V PREVIOUS 12 MTHS)



- Please note the figures in the above are for Overton, Steventon and Laverstoke

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APPENDIX B – County Councillor’s Report – Cllr Anna McNair Scott

County Councillor’s report 2018

At the last full Council meeting it was decided to remove planned savings proposals of £5.3 million covering School Crossing Patrols, Community Transport Bus Subsidies and Household Waste Recycling Centres. There have been conversations with government about the possibility of some charges for eg bus services and visits to HRC’s which would enable services to be maintained.

The revenue budget for 2018/19 is £2.0 billion, of which £860m is for education, £628m for Social Care and other services for children and adults, £53 million for Public Health and £143m for Highways, Transport, Economic development and Waste disposal.

In addition HCC has a capital programme of £540m over 3 years- 2018/19 - 2020/21) for Extra Care housing, additional school places and new schools.

Financial Challenges:

Since 2010/11 we’ve lost £219m of central government grant funding and a further £140m will go by 2019/20. This, together with additional pressure for example for social care: - with an aging population that is set to result in a large increase in the 85+ population over the next 5 years, and an increase of 14% - or 4,100 people aged 85 – 89 with an even larger figure 26% or 4,600 people expected for over 90 yr olds. Not all of these will need care but a proportion of them will inevitably turn to the Council for help with their care needs - and there is the impact of the National Living Wage too. These pressures for 2018/19 add up to £23m and the 3% precept that has been added to this year’s Council Tax will raise £17m

This year’s budget:

This was agreed at full council in February and you will probably know that the increase - including the 3% precept - is 5.99 % - far more that we would have liked but as a result of freezing the Council tax for 5 years from 2010, the burden for residents in Band D is actually £100 less than it would have been had it risen in line with inflation. We believe that, once all equivalent authorities have set their budgets, our council tax precept will still be the second lowest in the country. Our band D rate is £1,200 and that of our neighbours in West Sussex is £1317, and in Dorset and Surrey it is over £1400.

There are reasons why this increase is necessary: first and foremost it is because of demographic pressures - I have referred to the Adult Social Care situation but there are more young people with complex needs living into adulthood who will need expensive social but not necessarily medical care. And then there are the roads - over 5,300 miles of them are maintained by the County Council. HCC invests £10m annually on planned maintenance (Operation Resilience) as a long term strategy to improve the resilience of our roads to the effects of extreme weather. This is over and above the ongoing pothole repairs which have been exceptional this year as a result of the combination of extreme cold and rain.

Financial management:

There have been press reports of the financial predicament that Northampton and Surrey find themselves in and I’m happy to say that I am confident that we will not find ourselves in a similar position. The Council has been implementing high-performing shared service arrangements over the past 5 years, and in January 3 London boroughs signed up and this will contribute to our overheads and bring in income too. We have already combined our IT service with Oxfordshire’s and various other councils and organisations within the County, and have been running children’s services in the Isle of Wight for 5 years – this recently confirmed for an indefinite period - and have been asked to run Buckinghamshire Children’s Services too.

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APPENDIX C - Borough Councillor's Report – Cllr Ian Tilbury

Boundary review

Due to imbalances in a few BDBC wards, in particular Rooksdown, a boundary review by the LGBCE is required to correct this to create wards with roughly the same ratio of electors for each councillor.

The LGBCE has also indicated it believes BDBC needs less councillors, but has yet to give any justification for this assertion. It is proposing the number should be reduced from 60 to 54.

Bearing in mind it was they who decided to increase the number from 57 to 60 in 2002, due to the large increase in population, given the Borough's population has grown even higher and is forecast to continue, this decision is at best perverse.

The Commission is also insisting on 3 member wards as the norm instead of the current pattern of 1, 2 and 3 member wards we have at present. This will effectively double the population of this ward.

Any submissions to the LGBCE on possible warding patterns has to be in by May the 7th.

Popham Airfield

New statutory requirements have been introduced which require Local Planning Authorities to prepare a Brownfield Land Register (BLR) for publication by the end of the calendar year (December 2017).

The regulations require registers to be published in a prescribed format listing all of the brownfield sites (previously developed land) in their area that are appropriate for housing.

The BLR should build upon work already undertaken by council's in preparing annual updates to their Strategic Housing Land Availability Assessments (SHLAA) which have been renamed

as Strategic Housing and Economic Land Availability Assessments (SHELAA).

These assessments are technical documents, which consider the suitability of sites for housing development, determining whether they are deliverable and developable.

The SHELAA does not allocate sites for development but rather forms part of the evidence base for any future review of the Local Plan or other Development Plan Documents.

It is also a key part of the evidence base for establishing the borough's housing land supply position.

Brownfield Land Registers can consist of a Part 1 and a Part 2. Councils have the power to grant brownfield sites Permission in Principle, as a new stepping stone towards planning permission, by including them in Part 2 of the Register. However the council doesn't intend to grant Permission in Principle for any of the sites at this stage.

Popham Airfield will be considered as a potential greenfield site in the delayed SHELAA which will be published some time in May.

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While I would hope it is considered unsuitable and unsustainable given its location, what is of concern is the attempt by the landowner to have it included as a brownfield site is a clear statement of intent and their vision for the site.

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APPENDIX D – Open Letter From Manager Of Popham Airfield – Mike Pearson

This letter was not presented at the meeting. Mike Pearson, the manager of Popham Airfield, contacted the Chairman of Steventon Parish council in relation to matters raised in the meeting concerning Popham Airfield. He subsequently sent the following open letter to the Chairman, which the Parish Council circulated to parishioners.

26/04/2018



An open letter to Peter Lees Chair of Steventon Parish Council

For the benefit of doubt I am very pleased to have this opportunity and to be able to report in brief on the future of Popham Airfield which has existed at Coxford Down as a community asset for many years. The "Popham Air Centre" was established by the late Mr Jim Espin in the late 1970's and has provided a private flying centre for members of the Spitfire Flying Club.

The airfield is however open to the general public mostly at no charge except for a couple of events each year and provides a venue for many charitable activities throughout the local area. It has been a major fund raiser for the Starlight Foundation which supports terminally ill children. We have hosted cross country running, model flying and cycling events and of course a regular program of flying activity.

The continuing Church family ownership of Popham allowed the airfield to flourish in the late 1980's no small thanks to Charles Church whose passion for Spitfires was a driving factor. The continuing family interest in aviation and the traditional flying of small light and vintage aircraft is the focus of both current and future activity. The airfield hosted a prestigious Microlight World Championship event in 2016.

It is however true that around the UK many small airfields are under threat and this is primarily because their financial viability is often poor. Owners are driven to consider options for the use of the land they occupy and as a result many will be sadly lost to development, some undesirable.

By contrast Popham is a thriving General Aviation centre which has retained its rural theme, grass runways and limited infrastructure sufficient to allow safe operations. Most importantly, the balance of events and flying at Popham together with the volunteer support of members makes the airfield one of the most popular in the South of England. This makes the operations financially self-sufficient this is made possible in no small part by the help and support of the local community who patronise us regularly.

If you have never visited Popham then this is your invitation to visit the site and our café to watch and enjoy the activities at close quarters.

Free entry for most, but not all events and free parking brings many visitors to Popham and provides an opportunity to get close to real aviation. It is a misconception that flying is an elitist activity and our two flying schools are evidence that almost anyone can learn to fly.

As Airfield Manager it is my job to maintain continued operations and without making big changes the airfield still has capacity to grow its membership without unnecessary development. However, I am bound by continually changing regulation from the Civil Aviation Authority to ensure any new legislation is implemented, these generally have only small impacts on the look and feel of the airfield. Our key concerns are of course safety and we mitigate this with continuous improvement.

Looking to the future and the next ten years we do not have or expect to see any noticeable physical changes in operations of the site. We will no doubt increase our membership and to a lesser extent attract a few more resident aircraft which may require more maintenance and parking areas. Perhaps more important to the Parish is maintaining community activities and events which we will continue to support.

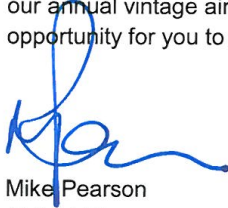
www.popham-airfield.co.uk
Charles Churn Spitfires Ltd.
Popham Airfield, Coxford Down, Winchester, Hampshire SO21 3BD
T. 01256 397733 F. 01256 397114 E. pophamairfield@btconnect.com

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Despite speculation about the future airfield use, I can confirm that its continued success as an aviation centre precedes any consideration for alternative uses or development.

The weekend of the 5th/6th May is our annual Microlight Trade Fair and the Bank Holiday Monday 7th May is our annual vintage aircraft fly-in and classic car event. There is an entry charge for this event but a good opportunity for you to get to know your local airfield. We look forward to welcoming you.



Mike Pearson
Airfield Manager

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APPENDIX E - Parish Council Chairman's Report – Peter Lees

The past year has been an eventful year for the Parish Council. In addition to the usual tasks of reviewing planning applications and trying to keep the condition of the village lanes in a reasonable state, we completed the project to renovate the telephone box in time for the Jane Austen 200 Festival, coordinated the project to purchase a defibrillator for the village, and we had the more serious business of introducing a Parish Precept for the first time in Steventon.

During this second year in office the current Parish Councillors have settled into a routine of quarterly meetings plus additional extraordinary meetings when required. We met in May, July, October and January, plus had an extraordinary Planning meeting in January.

The Parish Council has reviewed two planning applications: for the erection of a new three bedroom house at Cheesedown Farm, and the erection of a two storey side/rear extension at Ashe Park Cottages. There have been six planning applications to fell trees. This is a good opportunity to remind you of Steventon's Tree Warden Amanda Robb. She has recently visited a couple of houses in Steventon to give advice on trees that need felling, and subsequently neither of them have required formal planning applications to be felled. Finally, I'd like to repeat the general comment I made last year about planning. We all live in a very special village, the majority of which is in a dedicated conservation area. It is really important that everybody is honest with what they do to their individual properties and goes through the due process required. It has been brought to my attention that there has been a number of projects carried out which have not had any planning permission. We don't want precedents being set, and will look into such cases.

Early last year potholes were being fixed but not very well. The situation now is dire, they are numerous, very dangerous, and expensive for parishioners who have to buy new tires. In February the Parish Council forwarded an email to parishioners from Hampshire Highways notifying us of their project called Operation Resilience. The project involves Surface Dressing various minor roads within our parish or ward. It appeared that just two stretches in Steventon would be worked on. In response to this email Chris Brown wrote to Hampshire Highways and emphasised to them how dangerous the lane from the Deane Gate to the triangle has become. It seems there are signs of structural damage on the road around the tunnel. This takes it beyond the scope of surface dressing, and outside the remit of the department dealing with Operation Resilience, and was referred to the Local Area Highway Office.

On a more positive note, Steventon's Footpath Warden John Smith has been extremely busy helping to keep our countryside safe and accessible for walkers. I personally had an unexpected treat. I had planned to reduce the height of the hedge between Orchard House and the Church myself. However, Scottish & Southern Electricity appeared unannounced and was concerned about the small semi power box on the boundary as the hedge had grown up around it. They wanted to bring the height down themselves to seven foot six inches, and ensure that the box was exposed. This was done free of charge and they made a very neat job of it.

With the help of a grant from the Basingstoke and Deane Borough Council (BDBC) and a grant from Cllr Anna McNair Scott's Hampshire County Council (HCC) fund, the Parish Council successfully completed the project to renovate the telephone box, and turn it into a Steventon Visitors Centre in time for the Jane Austen 200 Festival. This was done under the watchful eye of Marilyn Wright, and with help from Tim Sennitt who built the inside shelving

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system and Rachel Cheesman who planted the flowerpots. We had many visitors last year who took photos of the inside and outside and we are again seeing cars full of visitors doing the same.

The most recent project that the Parish Council is coordinating is the purchase of a defibrillator for Steventon. Last spring the village Fun Run, organised by Suse Harrison, raised £1300 for the defibrillator. The Parish Council also gratefully received a grant from Cllr Anna McNair Scott's HCC fund to go towards the defibrillator. Following consultation with colleagues at Southampton Hospital Rachel Palmer recommended a defibrillator and accessories considered to be most suitable for Steventon. The purchase has been made and it is due to be installed on the outside wall of the village hall tomorrow. The money raised last summer by the Jane Austen event at Ashe Park was passed to Steventon Players to be used for Village Projects. Money from this fund will pay for the installation of the defibrillator, training in its use, and a plaque in memory of Sally Bown to go alongside the defibrillator. Once installed, the Village Hall Committee will be responsible for the defibrillator's insurance and running costs.

In response to the cessation of the annual grant of £1100 it receives from BDBC, Steventon Parish Council considered whether it should raise a precept at its public meeting in October. The rationale and estimated impact on households in the parish was set out and discussed at the meeting by councillors and members of the public present. It was agreed that we should be prudent and raise a precept of £1200, in order to maintain expenditure at the average level over the last 5 years and try to maintain that level going forwards. The Parish Council very much appreciated the members of the public who attended the meeting and participated in the precept debate. The meeting and the decision were widely publicized in the village.

Looking ahead, there will be new European data protection laws coming into affect in May that the Parish Council must comply with. New specific roles are required for Parish Councillors such as a Responsible Data Protection Officer and Data Processor / Owner.

On a lighter note, next year the Parish Council plans to check the state of the bus stop and the bench at the triangle, and arrange any maintenance that may be required. We also plan to continue to support John Smith in any costs to the maintenance of our footpaths and gates.

Lastly, a big thank you to all the Parishioners who have helped us over the past year, my councillors, Julian Pilcher for auditing our books, Chris and her Neighbourhood Watch, Nick Harley for cutting the grass on the triangle and to Rachel Cheesman and Amanda Robb for looking after the flowers in the tubs and the village hall garden, Marilyn and Paul for keeping the village singing, and together with Charlie, Rachel, Tim and co' for their panto efforts.

Thank you also to those of you who show an interest and turn out to support your Parish Council.

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APPENDIX F - Parish Council Financial Report – Harriet Aldridge

Finance Report for the financial year ending 31 March 2018

The Parish Council has responsibility for two bank accounts: the Council's own current account and a deposit account relating to the former Steventon Cricket Club. The transactions arising in these two accounts during the year are shown below.

Parish Council current account

		Receipt	Payment	Balance
1 April 2017	Opening cash			£1,173.97
10 April 2017	Basingstoke & Deane Borough Council - annual parish grant	£733.00		
2 May 2017	Basingstoke & Deane Borough Council - telephone box grant	£805.00		
8 May 2017	Insurance		£282.80	
8 May 2017	X2 Connect - telephone box parts		£481.55	
16 June 2017	X2 Connect - telephone box paint		£48.10	
16 June 2017	Super Handy Man Services - telephone box labour		£775.00	
20 July 2017	Rachel Cheeseman - reimburse planters and compost		£7.97	
28 November 2017	Overton Parish Council - footpath gates contribution		£209.39	
28 November 2017	Rosina Forde - reimburse CPALC subscription		£22.50	
29 January 2018	Parish Hall Committee - hall hire 2017/18		£50.00	
29 January 2018	Parochial Church Committee - churchyard donation		£50.00	
30 January 2018	Hampshire County Council - defibrillator grant	£968.00		
9 March 2018	Fun run sponsorship money for defibrillator	£1,362.00		
9 March 2018	Defibrillator and cabinet		£2,268.00	
	Sub totals	£3,868.00	£4,195.31	
31 March 2017	Closing cash			£846.66

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Commentary

- The parish grant of £733 from BDBC was 33% lower than the amount received last year.
- This year we completed a project to refurbish the telephone box in the village. We received a grant of £554 from HCC towards the project in March 2017 (reported in last year's financial statements) and a further grant of £805 from BDBC in April 2017.
- We are required to have insurance; this year's payment was a small increase (£6) on last year.
- We decided not to renew our membership of the Hampshire Association of Local Government as it was not providing value for money. A subscription to Communities Parish and Local Councils (CPALC) was taken out instead.
- The Parish Council makes an annual donation to the PCC churchyard fund in respect of its function as the Parish Burial Ground (non-denominational). The amount donated this year was lower than last year due to the reduction in the parish grant received from BDBC.
- This year the Parish Council was engaged in a project to replace footpath stiles with kissing gates on paths between Steventon and Overton. Costs were shared with Overton Parish Council based on the number of stiles replaced in each parish.
- We are required to hold formal meetings in public: as in previous years we hired the village hall for this purpose.
- Towards the end of the year we purchased a defibrillator and cabinet. This was funded by the sponsorship from the Fun Run in 2017 and through a grant from HCC. The defibrillator will be installed in the entrance to the Parish Hall on 20 April 2018.

Cricket club account

		Receipt	Payment	Balance
1 April 2017	Opening cash			£1,056.35
	Interest arising during the year		£0.28	
31 March 2018	Closing cash			£1,056.63

Commentary

There have been no transactions in relation to the Cricket Club this year which is consistent with last year. The Cricket Club balance is restricted to the development of sport for the residents of Steventon and is not available for the Parish Council to spend on other activities.

Future financial transactions

In 2018/19 we will receive a reduced Parish Grant of £366 which will become £nil from 1 April 2019 onwards: we have therefore taken steps to raise a precept of £1,200 for 2018/19 as reported at Parish Council meetings earlier this year.

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Other matters

The information in this report is unaudited: the Parish Council's financial records are subject to audit which takes place in the summer. The audited financial statements will be published on the village website in due course.

The Parish Council also reports the bus shelter and tree seat in its financial statements. The insured value of these assets is £7,420 (cost £6,538) and is unchanged from last year.

Harriet Aldridge, Responsible Financial Officer, Steventon Parish Council

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APPENDIX G – GDPR or How the new Data Protection Laws will affect Steventon – Tim Sennitt

What

The General Data Protection Regulation or GDPR is the European Unions new data protection law and replaces the current data protection directive which has been in effect since 1995.

Brexit will not have any significant changes to this law.

Why

Make sure that handling of data is for the purpose it is intended. Ensure privacy is central to the processing of the data. Strengthen and unify personal data protection to all individuals living in the EU.

Underlying Principals

Relates to 'personal data', that is information that can identify a person, either directly or indirectly or relates to them. For example, an email address, location data like and IP address. Other information such as physical, genetic, cultural, health or religious beliefs.

Data Privacy

- open about how your information is used
- not keeping it for longer than necessary
- making sure it is accurate
- making sure it is safe
- responding to requests of what data is kept
- recognising breaches and knowing what to do

When

The GDPR actually became law in April 2016, but due to the significant changes for some organizations, the law will only take effect from the 25th May this year.

Changes

Many of the new principals are similar to current one.

New rights, for example to be forgotten

Right to query data

greater emphasis on transparency and record keeping

mandatory data breach reporting

larger fines for organisations that get things wrong!

Require positive action to 'opt-in', no longer if you do not reply then it must be OK to continue

Steventon and GDPR

Cassandra email list

Steventon Parish Council email list

The two lists will be combined into a single list, so that:

- it can be managed safely
- allow list users to change their profile, eg. email, subscribe or unsubscribe

BUT – before the 25th of May you must OPT-IN to the email list either by updating your profile or sending a note to Cassandra agreeing to the email lists use.

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APPENDIX H - Parish Hall Committee Report – Tamsin Raymond

The Montessori School stopped operating from Steventon Parish Hall, going in to 2017 and this gave the hall committee concerns as to how predominately the finances of the hall would pan out. However, with the Jane Austen events within the village this year and the village hall providing teas we were able to generate an income of an extra £1,100 which we were not expecting.

The hall put on another successful pantomime Pride and Prejudice as well as the Christmas Fair, Senior Christmas lunch, various children's parties as well as making a profit of £100 on Bonfire Night for which the committee would like to thank Ashe Park for hosting. Plus the hall is also being used by local resident Amanda Robb for Yoga classes 5 hours a week.

The overall running costs of the hall have also gone down considerably due to the fact the hall is no longer in operation by the school which has helped with our running costs and of course there have been no major repairs required this year or hopefully for the next few years.

The Income this year from hall lettings is £897.50. Considerably lower than passed years, but as we all know this is due to the fact that we no longer have the Montessori school hiring the hall. The village fete income was £1000, bonfirenight donations meant we made a profit on the event of £100, and the Jane Austen 200 teas raised an amazing £1100. Steventon Players contributed £250 and the Parish Council £50.

The total income for the year is £3577.37

Expenses:

Insurance costs have risen slightly with inflation to £807.61. The heating and lighting cost have almost halved to £751.20, again due to there being no nursery school. The 3-yearly lighting inspection was £589.08 and all other costs were much the same as the previous year.

Total Expenditure for the year £2408.25

Overall, we made an excess of Income over expenditure of £1169.12. Without the Jane Austen teas our income would have covered our costs.

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APPENDIX I - Steventon Celebrates the Life of Jane Austen - Marilyn Wright

During the year the village of Steventon has been celebrating the life and works of Jane Austen on the 200th anniversary of her death with series of special events.

At the very start of the year many villagers spent the long winter evenings in the Village Hall rehearsing and finally performing '*Pride and Prejudice – the Steventon Way!*'. The script, whose story-line was surprisingly faithful to the original novel, was very much of the twenty-first century, written by our own Charlie Palmer, mainly on the commuter train to London Waterloo! Some forty villagers were involved in this unique production, once again demonstrating the remarkable range of skills and talents within such a small village community, to which dressmaking and authentic Regency dancing were significant new experiences for many this year. The three performances on successive evenings from 22nd to 25th February were all played to lively and enthusiastic capacity audiences.

The next main event was a concert entitled 'Jane Austen in Words and Music' given in St Nicholas Church on 10th June to help raise much-needed funds for the refurbishment of the church. The programme was largely based on music by composers represented in the Austen family music books, interspersed with readings from Jane Austen's novels and letters, all performed by local amateur and professional players in Regency costume. Highlights of the concert included a performance of the '*The Battle of Prague*' by Kotzwara (a favourite salon piece of the Austen family), and the '*Jane Austen Suite*' by contemporary Alton-based composer Philip Andrews. During the interval the appreciative audience were able to enjoy sparkling wine and canapés on the lawn outside the church on a fine summer's evening – a truly delightful setting. A repeat performance of the concert was given on 6th October in the intimate setting of Chawton House Library to a small but highly discerning and equally appreciative audience.

At the beginning of July, the Mayor and Mayoress of Basingstoke and Deane opened the Jane Austen Visitor Information Centre and Book Exchange located in the old red telephone box in the centre of the village. Guests and costumed villagers were welcomed to the ceremony by Jane Austen who said 'I began writing at an early age and some of my neighbours provided the inspiration for particular characters in my books. I am thrilled that people still want to read my books and to visit my birthplace, and this strange red object should provide them with all the information they need. Fellow villagers, there are many books here for you to read. You may even be able to borrow one of my own, but other authors also come highly recommended! As I said myself many years ago, '*I declare after all there is no enjoyment like reading!*' Thanks were then given to the team who had restored the telephone box and transformed a redundant eyesore into something the village can truly be proud of. The Mayor then duly cut the ribbon and admired the display of information inside.

From June to August a colourful book bench was prominently located in the St Nicholas Church car park. This was one of twenty-four benches situated at strategic locations around the Basingstoke area, including Oakley Hall, Overton, Whitchurch, Alton, Chawton and Winchester. Each was decorated with a completely unique design, with the separate artists all drawing their inspiration in highly individual ways from the life and works of Jane Austen. Many of our visitors were following a specially-devised trail around all the benches which was available either as a smartphone app or a traditional printed guide.

The whole community was involved in our main Jane Austen Festival, held over two successive weekends in late July and early August, during which, despite the variable weather, we were delighted to welcome several hundred visitors to enjoy the various attractions on offer.

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Steventon Church was beautifully decorated with flower displays primarily inspired by Jane's six novels, but also by various aspects of her life in Steventon, including the flowers and vegetables which she grew in her garden. The floral displays were complemented with paintings by local artists, whilst 'Green Jane', a representation of Jane herself portrayed in flowers and foliage, stood welcoming visitors outside the church door.

In Steventon Village Hall visitors were able to enjoy delicious home-made cakes and teas whilst exploring a fascinating exhibition of photographs and information about the history of the village and its surrounding area. This also featured a rare display of artefacts found by Overton resident, Richard Oram, in the adjacent field in which the Rectory where Jane Austen was born originally stood.

On the first Sunday afternoon villagers and visitors alike were invited to explore the beauty and splendour of Ashe Park gardens. The occasional rain shower did not deter the Steventon Players from performing excerpts from their recent production of *'Pride and Prejudice – the Steventon Way!'* on the terrace outside the house which Jane would have frequently visited. At other times, at various points around the garden, some of them could also be found reading extracts from Jane Austen's works. Towards the end of the afternoon we were particularly fortunate to witness the arrival of a party of a hundred fully-costumed dancers who had been attending the Hampshire Regency Dance weekend, and who, after enjoying a typical English cream tea, performed several dances on the croquet lawn in front of the house in late-afternoon sunshine. A truly amazing spectacle, set amidst fragrant lavender-bordered pathways, in which Jane herself, a frequent visitor, would not have been out of place.

The Festival drew to a close on the following Sunday with a full church for a special 'Service of Thanksgiving for the life of Jane Austen', during which the readings were given by costumed members of the Steventon Players, the Steventon Singers sang an anthem, and the sermon was given by the Archdeacon of Winchester, The Ven Richard Brant. Afterwards, everyone was able to enjoy drinks and a barbecue in the dappled evening sunshine on the lawn outside – a perfect end to a very successful and enjoyable Festival.

Finally a group of Steventon ladies have recently designed and stitched a quilt panel depicting Steventon Church. This is to form part of a new community quilt being assembled by Jane Austen's House Museum, with squares submitted from all over the world. The finished item will be displayed in the museum during 2018.

2017 has been a busy and eventful year for our small village, but the Jane Austen celebrations have drawn our small community even closer together, the legacy of which is likely to endure for many years to come.

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APPENDIX J - A Year in Steventon's Social Life 2017/1018 – Christine Smith

The Bluebell Coffee Morning was held once again at the end of April, where we raised over £1,000 for St Michael's Hospice. Our thanks go to Julian Pilcher for allowing us to hold the event in his garden and walk through his beautiful bluebell wood.

The following day over 100 people of all ages, some with dogs, descended on Warren Farm to take part in the Fun Run/Walk (5k or 10k) to raise money for a defibrillator in memory of Sally Bown. Our thanks go to the Harrisons and the Atkinsons for organising the event and greeting us with Prosecco and bacon butties at the finish. £1,387 was raised.

Laura and Graham Hazell continue to open Ashe Park Gardens to the public under the National Garden Scheme. This year it was open in May, June and July, as well as the special opening for the Jane Austen Festival. Many people from Steventon and their friends could be seen enjoying the gardens and partaking of delicious cake with a cup of tea.

Steventon Village Fete was held in the garden of Oakdown House on 25th June, courtesy of Harriet and Simon Cleverly. Over £2,000 was raised for the church and the Parish Hall.

This year the November 5th Bonfire Night was held in a field at Ashe Park, where the Guys were judged and then burnt on the fire and we shared seasonal nibbles and mulled wine while watching the fireworks. Our thanks go to The Village Hall Committee for organising the event and to Laura and Graham for allowing us to use the field and organising the bonfire and fire pit.

The Film Club evenings, organised by the Brinsleys, have been a great success. Together we watched "La La Land" in November and "Saving Grace" this month, with nibbles and wine during the film and the traditional choc ices in the interval.

Once again, in November, Charlie Palmer masterminded a successful Rolling Supper. This is an annual safari around the village, visiting different houses and with a different group of people for each course. This was a good opportunity to get to know some of the newer residents in the village. Proceeds from the evening went to the Basingstoke Food Bank.

Lisa Atkinson organised another successful Charity Christmas Market in the Parish Hall at the end of November raising almost £700, which was donated to Naomi House.

To celebrate Christmas the Village Hall was magically transformed with a tree, lights, tinsel and other decorations. Shona Gruzelier organised a children's Christmas Party, where fun and games were had by all. A few days later the Senior Citizens of Steventon were treated to a delicious Christmas lunch, prepared by the ladies of the village and with after dinner stories told by Fiona Burchill. The traditional Crib Service and Carol Service were held at the church during the week before Christmas and on Christmas Eve Rachel and Charlie Palmer kindly hosted seasonal refreshments for the whole village.

In the dark days of February, to keep our minds active, Susie Dalton organised a fun Quiz Night which raised £220 for the Camrose Trust.

Despite snow, ice and sub zero temperatures, "Steventon Entertains", our bi annual concert, went ahead as planned. A brilliant show with a full house each night. Well done to all who took part.

Throughout the year the Church has been the focal point of many activities, with services held twice a month, and special celebratory services at Christmas, Easter and Harvest. This

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year, after the Harvest Thanksgiving service, a Harvest Lunch was eaten in the marquee in the churchyard. We have held three Saturday morning Cafe Churches in the Hall, with breakfast and a speaker, and enjoyed a family tea party in Church to celebrate St Nicholas' Day. On Rogation Day we joined the other three churches in the Benefice to walk from Deane, via Ashe and Steventon to North Waltham, where a delicious tea was served. I must personally thank the Steventon Flower Ladies for keeping the church clean and beautiful with flowers all year and for all the extra time and effort spent during the Jane Austen Flower Festival.

Now I must mention the various groups that meet regularly in the village.

Steventon Singers - Fun singing for all -- meet about every fortnight in the Village Hall. We are part the Basingstoke Festival of Choirs which some of us join for various workshops, events and concerts. Contact Marilyn Wright

Steventon Strummers (ukuleles) -- Meet about every 2-3 weeks in Steventon and once a month we join a larger group at the Viables Craft Centre for a Uke Jam. Contact Chris Smith

UFO (Unfinished Objects) -- craft projects - Meet on first Thursday morning of winter months, with the possibility of some outings in summer months.. In May a group of us, plus husbands, visited Jane and John Huxfords cottage garden in Tufton. More outings are planned for this summer. Contact Chris Smith

Steventon Book Group -- Meet on the 2nd Friday morning of each Month. Lots of chatter and discussion about the book of the month sustained by coffee and cakes. Contact Julia Burke

Coffee and Cakes --A new venture in the Village Hall on the third Monday of each month -- lots of chatting, catching up on news and planning other events over a cup of coffee and delicious cakes.

Yoga Classes --weekly in the Village Hall. Various levels on Wednesdays, Thursdays and Fridays. Contact Amanda Robb.

And groups a little further away - in North Waltham

North Waltham WI - 2nd Thursday evening of each month

North Waltham Garden Club - 2nd Tuesday evening of each month

North Waltham Art Appreciation Group - monthly on a Wednesday.

Benefice Men's Group - Regular meetings, visits to places of interest, dinners with a speaker.

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APPENDIX K - Steventon's Footpath Warden's Report For Year 2017/18 – John Smith

Towards the end of last year a call went out from the Hampshire Countryside Services Department for volunteers to become Footpath Wardens. An introductory meeting was set up whereby anyone interested could attend and hear our Countryside Services Officers explain the range of work that volunteers could get involved in and the training opportunities that would be provided.

During my time as leader of Steventon Parish Council we had started to involve ourselves in footpath maintenance work with the construction of a set of steps to improve access on a steep section of footpath No 3/2 and the installation of a galvanized self-closing steel gate to replace an ageing stile on footpath No 6. Being newly retired from Council work I saw an opportunity to continue the footpath maintenance work without the worry of having to raise funds so volunteered and was accepted as Steventon's first Footpath Warden.

Our Countryside Services Department, based at Old Basing, did indeed provide some good training covering use of tools, equipment and techniques, Health and Safety, and a run through the setup of the department, management and communications. I was then introduced to other volunteers from our surrounding parishes, Oakley, Overton, Whitchurch, and I learned how the groups would pull together whenever a difficult task arrived which needed more men and equipment than a single Parish might be able to muster.

Having now been involved in two self-closing gate installations on FP 6, at our western parish boundary, a further two on Overton's FP 13 and at Whitchurch, a self-closing swing gate, all installed by mixed parish teams, us volunteers all agree what an enjoyable and very sociable activity we are involved in.

To round up the report I should mention that us volunteers are supplied with a basic tool kit and safety wear for each individual whilst the heavy equipment, materials and gates are brought to site by 4WD truck and trailer driven by our Site Manageress, Ms Emma Broadbent who, by the way, supplies us with plenty of tea, coffee and biscuits.

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APPENDIX L – Summary Report for Defibrillator Q & A Session – Rachel Palmer, Harriet Aldridge, Anita Bown

Rachel apologised for the time taken to choose the model of defibrillator. One reason being that she had changed her mind following discussions with her cardiac-intensive consultant colleagues at Southampton General Hospital. The hospital is changing all of its own defibrillators to the same make. The one chosen for Steventon is top of the range and has several useful features:

- The same pads can be used on children and adults
- A video for the hard of hearing so that they can watch the instructions
- Coaching, e.g. Press harder or Press faster
- Very simple to use

The defibrillator will be installed on the outside of the Village Hall. It is opened using a PIN number. A discussion pursued regarding what the PIN number should be. It has subsequently transpired that the supplier has set the PIN number and it can't be changed. The PIN number could be posted on the notice board.

The Parish Council and the Village Hall Committee have agreed a process by which the defibrillator will be checked manually. A system is available for it to be checked automatically but WiFi is needed for that. Parishioners who use the village hall should acknowledge that when they pick up the keys they also need to check on the defibrillator. There are villagers using the building nearly every day so it should not be a problem.

The defibrillator does not need to have maintenance but we can have it maintained and serviced annually, and we have discussed this with the Village Hall Committee.

The defibrillator can be used more than once. We have two sets of pads so will always have a spare, and can get more if needed. The battery is good for multi use and is time bound, lasting for five years. The defibrillator is guaranteed for six years. This is not a once only device but we will need to maintain it and replace it in due course.

Rachel's resuscitation department can come out to train us for a small fee, maybe on a couple of dates, in basic life support plus how to use the defibrillator. The majority of people at the meeting were interested in attending the training.