

# STEVENTON PARISH COUNCIL ANNUAL GENERAL MEETING AGENDA

Wednesday 28th June 2023 at 8pm.

Contact Jeff Dodgson [steventonpc@hotmail.com](mailto:steventonpc@hotmail.com)

## 1. Attendance:

Councillors present:

Apologies for absence:

Members of the public present:

## 2. Declaration of Interests:

## 3. Election of Chairman 2023-2024:

## 4. Election of key appointments in the absence of a clerk

The following assignments need to be agreed according to the document 'Steventon Parish Council Roles and Responsibilities'

**Proper Officer**

**Responsible Financial Officer**

**Planning Officer**

**Highways, footpaths and village appearance**

**Secretary**

**Data Processor**

**Data Protection Officer**

## 5. Meeting open to the public (10 minutes)

## 6. Minutes: Approval of the minutes of the previous AGM Parish Council Meeting

## 7. Matters arising from the minutes.

## 8. Parish Council Chairman's Annual Report.

## 9. Borough Councillors Report

## 10. Current Planning Applications.

Ref: 23/01128/HSE

Ref: 23/01471/HSE

## 11. Planning Compliance Issues.

## 12. Finance

Annual Finance Report for the year ending

## 13. Annual review of the governance documents.

These were reviewed and agreed at the previous meeting as Harriet was not standing again, so gave her report and review before the May election.

## 14. Highways and Village Appearance

Potholes

## 15. Notices, Correspondence and Circulars.

## 16. Questions to the Chairman

## 17. AOB.

