

Steventon Parish Council AGM Minutes June 28th 2024 at 8pm in the Village Hall

Contact: Jeff Dodgson steventonpc@btinternet.com

Present

Councillors Present: Peter Lees (PL) Mike Everton Browne (MEB), Karl Baker (KB) , Matt Smith (MS) , Jeff Dodgson (JD)

Apologies for Absence: Charlie Palmer

Members of the Public - 8

1. **Declaration of Interests:** None
2. **Election of Chairman 2024-2025:**
Peter Lees. Proposed by Jeff Dodgson, Seconded by Mike Everton-Brown.
3. **Election of Key Appointments in Absence of a Clerk:**
The following assignments were agreed according to the document 'Steventon Parish Council Roles and Responsibilities' found on the website at <https://parishcouncil.steventonvillage.co.uk/documents/> :
Peter Lees: Chairman - Proper Officer
Karl Baker: Responsible Financial Officer
Matt Smith: Planning Officer
Mike Everton-Browne: Highways, footpaths and village appearance
Jeff Dodgson: Secretary
Data Controller: Steventon Parish Council
Data Protection Officer: Jeff Dodgson
Data Processor: Jeff Dodgson
4. **Meeting Open to The Public (10 minutes):**
- 5.
6. **Minutes:**
The minutes for the last Parish Council Meeting AGM were approved.
7. **Matters Arising from Minutes:** None
8. **Parish Council Chairman's Annual Report**
To be added at a later date
9. **Current Planning Applications:**
<https://www.steventonvillage.co.uk/planning/>
Patience Close - rejected for now
10. **Planning Compliance Issues:** None
11. **Finance:** Annual Finance Report for the year ending 31st March 2023

Parish Council Current Account Balance £3,715.95

The parish council would welcome ideas from parishioners of sporting events that could be funded by the cricket club money (current balance = £1079.62)

12. Annual Review of Governance Documents

The following points were agreed:

The Annual Governance Statement was agreed by the Parish Council

The Annual Accounting Statement was agreed by the Parish Council

13. Highways and Village Appearance

The Pothole situation is on going, the PC are in contact with the Highways Department in the hope of resolving the issue

14. Notices, Correspondence and Circulars: None

15. Councillors Announcements: None

16. Questions to the Chairman: None

17. AoB

Philip Sykes thanked the Parish Council for all their hard work during the previous year

18. Meeting closed at 8.25pm

19. Date of next meeting - To be agreed

Signed _____ **Date:** _____